



GEORGIA STATE BOARD OF COSMETOLOGY AND BARBERS
237 COLISEUM DRIVE
MACON, GA 31217-3858

TRANSCRIPT OF HAIR DESIGNER APPRENTICE TRAINING

It is hereby certified that _____
Apprentice Last Name First Name Middle Name

Apprentice License. # _____

Salon Name _____ Salon Lic# _____

Completed the following hours from _____ to _____
MM/DD/YYYY MM/DD/YYYY

Master Signature _____ Master License No. _____

Apprentice Signature _____

Hours can only be obtained during the period of time that the apprentice is licensed. If an apprentice changes master supervisor or salon where he/she is apprenticing, a new apprentice application must be submitted. If the salon changes ownership, name or location causing a new license number to be issued, a new apprentice application must be submitted. Hours can only be obtained during the period of time that the apprentice, master and salon license are active. Only one apprentice renewal is allowed.

Hours Required	Courses	Hours Completed
700hrs.	<i>THEORY in any category one clock hour equals one credit hour</i>	
320 hrs.	<i>HAIRCUTTING AND SHAPING 1 haircut = .75 HRS 1 shampoo = .25 hrs 1 temp rinse = .75 hrs</i>	
280 hrs.	<i>SHAMPOOING HAIRDRESSING & STYLING 1 shampoo & style or 1 pressing, curling & comb-out 1.5 hrs</i>	
350 hrs.	<i>HAIR-COLOR OR BLEACHING 1 color including style=2 hrs or 1 bleach including style=2.5 hrs</i>	
430 hrs.	<i>PERMANENT 1 cold or heat wave including style = 3 hrs</i>	
100 hrs.	<i>SCALP TREATMENT # 1 scalp treatment = 1 hrs</i>	
100 hrs.	<i>CHARM, RECEPTION, ART & ETHICS, STATE LAW AND BOARD RULES</i>	
270 hrs.	<i>CHEMICAL & RELAXING 1 chemical relaxer = 2 hrs</i>	
100 hrs.	<i>LABORATORY Training in all chemicals including sanitation one clock hour = one credit hour.</i>	
2650 Hrs.	TOTAL HOURS	

Sworn to and subscribed before me

This _____ Day of _____ 20____

Notary Signature _____

My commission expires on _____/_____/_____

NOTARY SEAL



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HOW TO CHANGE FROM CLOCK HOURS TO CREDIT HOURS

THEORY

An apprentice can study theory in any category for one clock hour and get 1 credit hour.

HAIRCUTTING AND SHAPING

One haircut = .75 of a credit hour.

One shampoo = .25 of a credit hour.

One temp rinse = .75 of a credit hour.

SHAMPOOING HAIRDRESSING AND STYLING

One shampoo and style or one pressing, curling and comb-out it = 1.5 credit hours.

HAIR-COLOR OR BLEACHING

One color including style = 2 credit hours.

One = bleach including style for 2.5 credit hours

PERMANENT

One cold or heat wave including style = 3 credit hours.

SCALP TREATMENT

One scalp treatment = 1 credit hour.

CHARM RECEPTION ART AND ETHICS

One hour learning how to work the desk and how to deal properly with clients for one clock hour = 1 credit hour.

CHEMICAL AND RELAXING

One chemical relaxer = 2 credit hours.

LABORATORY

An apprentice will get training in preparing germicidal solutions, shampoos, tint and bleaches, practical training in washing and sanitizing all equipment in the beauty salon each. Each clock hour of this training will be equal to 1 credit hour.

Georgia Board of Cosmetology and Barbers - Hair Designer Apprentice Daily Log -
Month/Year _____

THIS LOG IS TO BE MAINTAINED IN THE SALON/SHOP

Apprentice license number _____ Print apprentice name _____ Signature of apprentice _____

<i>Day</i>	<i>Theory</i>	<i>Hair & Cutting Shaping</i>	<i>Shampooing Hairdressing Styling</i>	<i>Hair Coloring Bleaching</i>	<i>Perm. Treatments</i>	<i>Scalp Treatment</i>	<i>Charm, Reception Art & ethics,</i>	<i>Chemical & Relaxing</i>	<i>Lab. I</i>	<i>Total Hours</i>
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Sworn to and subscribed before me
This _____ Day of _____, 20 _____

SEAL

Printed Name of Master _____

Signature of Notary _____

Signature of Master _____

My commission expires:

Master License # _____

Printed name of salon/shop owner or manager:

Signature of Salon/Shop Owner/Mgr:
